

Austin Independent School District



Official Notification to Parents and Guardians regarding access to AISD ParentConnection

(For new students and to replace lost PIN)

Date: _____

Parent/Guardian: _____

Student's Name: _____

Authorized by: _____

SchlNum _____ Schl Name _____

The Austin Independent School District is committed to providing opportunities for parents and guardians to be involved with their student's academic progress. **ParentConnection** is an online portal to GradeSpeed, the District's web based grade book system. Parents of AISD students can use **ParentConnection** to view their student's grades (Grades 2-12) and attendance (Kindergarten – Grade 12). Parents of elementary students in Grades 2 and up will also be able to view report cards.

Follow these steps to create a ParentConnection account:

- Go to <https://gradespeed.austinisd.org/pc/> and click on 'Click here to sign up'. This link is located in the lower left corner of the blue box, just below the 'Login' button.
- Create a Username and password of your choice.
- Enter your name and contact information in the Signup Screen
- Click on 'Add Email' and enter your email address.
- Click 'I agree to the above terms of usage' to accept the User Agreement
- Click 'Sign Up'. A verification code will be sent to the email address that you provided.
- Open a new Internet browser window to access your email account and retrieve the verification code.
- Return to the ParentConnection logon screen and enter your Username and password, along with the verification code that was sent via email. You should now see the Parent Connection Welcome Page.

Multiple students may be added to a single ParentConnection account. To add each child to your account, click on the 'Add Students' link and enter the required information. You will need:

- Your child's first name and last name, as shown on school records. Do not include middle name or initial.
- Your child's date of birth
- Your child's AISD Student Number, as shown on report cards and progress reports
- The school number and name of the campus that your child attends
- The unique PIN shown here: _____

Detailed directions for creating a **ParentConnection** account and viewing student information can be accessed through the 'Help' link at the top of the ParentConnection Sign In screen. If you are unable to complete the registration process online, contact the **ParentConnection** facilitator at your child's school.

Please keep in mind the transition to online grade reporting district-wide is a work in progress. Allow teachers adequate time to enter your child's grades, particularly for written assignments and long-term projects. If you have questions about your assignments or grades, please contact the teacher. Questions about absences should be directed to the attendance clerk at the school.

We hope that this tool will be beneficial in monitoring your child's progress and academic success.